
MAINTENANCE AGREEMENT (5 POINTS)

In consideration of Cacapon Institute providing trees and planting materials through the Carla Hardy WV Project CommuniTree (CTree), we agree to the following: *(must check all boxes)*

Grant Cacapon Institute staff, volunteers, and contractors permission to inspect and/or provide maintenance recommendations for trees planted at:

Planting Site Address	City	State	Zip
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Provide proper maintenance for trees planted through the program, including:

- **Year 1**
 - ✓ Watering your trees with at least **5-10 gallons of water per tree each week**, as needed, depending on soil conditions and precipitation.
 - ✓ **Maintaining and monitoring tubes, stakes, arbor strap**, and other protective devices and then **removing them after 1 year**.
- **Years 2-5**
 - ✓ **Periodically watering** during droughts, especially in years 2-3
 - ✓ **Annually reapplying a 3-inch deep layer of hardwood mulch, 3 feet in diameter, around each tree**. Mulch should not be piled up against the tree trunk, but should instead maintain a 3-inch gap between the trunk and the start of the mulch ring.
- **Years 5+**
 - ✓ **Continue mulching annually and periodically watering** during droughts
 - ✓ **Not topping, heading, or rounding over any tree** planted through the CTree program. We agree to maintain the tree’s natural canopy shape and size during all pruning events.

Hold Cacapon Institute and its partners, volunteers, and contractors harmless from any liability arising from the planting or care of any trees planted under this agreement.

Failure to fulfill these maintenance requirements will make your group ineligible to apply for CTree Kits and technical assistance in the future.

Name	Date
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Mailing Address	City	State	Zip
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Email	Phone
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